

Terms and Conditions for European Bioplastics Conference

Scope of Application

The following terms and conditions are part of all our contracts of ticket sales and attendance regarding the 17th European Bioplastics Conference on 6/7 December 2022 in Berlin, Germany, and online. Upon receipt of these terms and conditions without contradiction the contracting party shall be deemed to accept them.

Terms of Payment

Upon completion of the online registration you will receive an automated reply confirming your booking and European Bioplastics e.V. (EUBP) will supply an invoice within 14 days. Payment must be received on or prior to the first day of the event or 28 days from the invoice date whichever is the earlier. Any new bookings made within 14 days prior to the event must either be made online by credit card or alternatively bank transfers must be accompanied with valid credit card details to act as security for the payment.

If payment is not received you will be asked to pay cash at the registration desk to access the conference or otherwise be refused entry. Non-payment or the failure to attend the conference will be taken as a cancellation, in which case the client is liable to pay the full invoice amount. Other payment methods such as cheques and bills of exchange are not accepted.

Delegate Fee Pricing

The conference fee covers entrance to all sessions and the product exhibition, conference documentation and available papers, coffee and refreshment breaks, and meals. All prices are exclusive of 19 percent VAT (Value Added Tax).

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| Early Bird Delegate Pass on-site (registration completed until 31 July 2022): | EUR 1,100 |
| Early Bird Delegate Pass online (registration completed until 31 July 2022): | EUR 950 |
| Member Delegate Pass on-site (preferential rate for EUBP members; registration until 18 November 2022): | EUR 1,250 |
| Member Delegate Pass online (preferential rate for EUBP members; registration until 18 November 2022): | EUR 1,100 |
| Delegate Pass on-site (registration until 18 November 2022): | EUR 1,350 |
| Delegate Pass online (registration until 18 November 2022): | EUR 1,200 |
| Speaker Pass EUR 600 | |
| Late Registration Delegate Pass (registration on or after 19 November 2022): | EUR 1,500 |

Exhibition Stand Pricing

The exhibition stand fee covers provision of a space in the exhibition area. For the standard exhibition package a table-top and two chairs will be provided on a maximum space of 2m x 3m. On the premium exhibition space package exhibitors can install their own customised stand equipment on a maximum space of 3.5m x 3.5m. All prices are exclusive of 19 percent VAT (Value Added Tax).

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| Standard Table-top Exhibition Stand (preferential rate for EUBP members): | EUR 950 |
| Standard Table-top Exhibition Stand | EUR 1,100 |
| Premium Exhibition Stand (preferential rate for EUBP members) | EUR 1,200 |
| Premium Exhibition Stand | EUR 1,400 |

Promotional Codes and Membership Fees

If you are eligible for a membership discount or have a promotional code for the event, please note that these are applied solely at the discretion of EUBP and that only one discount at a time can be applied.

Travel and Accommodation

The cost for travel and accommodation or other hotel services is NOT included in the conference fee. Hotel and venue information is available on the conference website.

Dietary Requirements

We provide vegetarian options at our conferences, but please inform us if you need us to cater for any other dietary requirements.

Cancellations & Substitutions

Cancellations and substitutions must be made in writing. For cancellations made on or before 31 July 2022, a cancellation fee of ten percent (10%) of the invoice total will be charged. For cancellations made between 31 July 2022 and 10 November 2022, fifty percent (50%) of the invoice total will be charged. The full invoice total (100%) will be charged for cancellations made after 11 November 2022. However, delegates may be substituted in writing at no additional cost at any time before the event.

In case of travel restrictions, your ticket will be changed from on-site to online participation.

It may be necessary, for reasons beyond the control of EUBP, to alter the content and timing of the programme or the location of the event. If, for any reason, EUBP decides to make material changes to this conference, EUBP is not responsible for covering airfare, hotel, or other costs incurred by registrants. In the event that EUBP cancels the event, EUBP reserves the right to transfer this booking to another conference to be held in the following twelve months, or to provide a credit of an equivalent amount to another conference within the same sector within the following twelve months. Should EUBP fail, for any reason, to organise or identify an alternative event in these circumstances, your fee will be refunded in full.

Indemnity

Should, for any reason outside the control of EUBP, the venue or speakers change, or the event be cancelled due to force majeure, e.g. an act of terrorism, a pandemic, or extreme weather conditions, EUBP shall endeavour to re-schedule, but the client hereby indemnifies and holds EUBP harmless from and against any and all costs, damages and expenses, including legal fees, which are incurred by the client.

Photographs, Filming & Sound Recording

The delegate consents to being photographed at the event, to filming and sound recording of the conference. The delegate agrees to the use of such, photographs and/or recordings in any post event marketing or promotional materials in connection with EUBP events, on the (event) website and in any post event publications.

Place of Performance, Place of Jurisdiction

The place of performance of all contractual obligations shall be the registered office of our company. If the customer is a merchant, the exclusive place of jurisdiction for all disputes arising from or in connection with the contractual relationship shall be Berlin (Germany). However, we shall be entitled to sue the customer at his general place of jurisdiction.

Datenschutzerklärung / Data Protection Policy

(For the english version of our data privacy policy, please see the next page.)

Zweck und Umfang der Datenerfassung durch EUBP:

Im Rahmen der Bearbeitung der Anmeldung zur EUBP Konferenz wird EUBP die Kontaktdaten im Rahmen der Gesetze zum Datenschutz und zur Datensicherheit erheben, nutzen und auf den Server von EUBP in der BRD speichern. Ihre durch unseren Dienstleister Eventbrite Inc. erhobenen personenbezogenen Daten verwenden wir ausschließlich zur:

- Bearbeitung der Anmeldung zur EUBP Konferenz, d.h. Bestätigung der Anmeldung, Erfassung des Teilnehmers auf der Teilnehmerliste, digitale Zusendung von Veranstaltungsinweisen, Rechnungserstellung und –zusendung.
- Benachrichtigungen per Email zu Konferenzinformationen und –Terminen.

Mit dem Versand der Anmeldung zur EUBP Konferenz erklären Sie ausdrücklich Ihr Einverständnis zur oben geschilderten Verarbeitung Ihrer personenbezogenen Daten durch EUBP und durch im Folgenden aufgeführte Dienstleister. Stimmen Sie dem nicht zu, kontaktieren Sie EUBP bitte direkt.

Zweck und Umfang der Datenerfassung durch Dienstleister: 1. Eventbrite Inc.

Die digitale Anmeldung und Zahlungsabwicklung per Kreditkarte wird durch den Servicepartner Eventbrite Inc. durchgeführt. Eventbrite erfasst folgende Daten der Teilnehmer:

- Unternehmen/Organisation inkl. Ust-ID
- Anrede,
- Titel,
- Name,
- Vorname,
- Position,
- Straße, Hausnummer, Postleitzahl, Ort, Land
- Telefonnummer,
- E-Mail-Adresse,
- Kreditkartennummer und Ablaufdatum

Eventbrite verarbeitet die von Ihnen freiwillig übermittelten personenbezogene Daten, um Ihnen als Teilnehmer Zugriff auf die Services oder eine Funktion dieser Services (Anmeldung zur Teilnahme, Bezahlung) zu ermöglichen. Die vollständigen Datenschutzrichtlinien von Eventbrite finden Sie hier: <https://www.eventbrite.de/support/articles/de/Troubleshooting/datenschutzrichtlinien-von-eventbrite?lg=de>

Eventbrite ist unter dem Datenschutzschild zertifiziert; jegliche Übertragung von personenbezogenen Nutzerdaten aus dem EWR an Eventbrite in den USA obliegt dieser Zertifizierung. Dadurch wird sichergestellt, dass alle personenbezogenen Daten zur Speicherung, Nutzung und Bereitstellung des Ticket-Services und der Zahlungsabwicklung aus dem EWR bei der Übertragung und Verarbeitung durch Eventbrite und seine verbundenen Unternehmen in den USA im Einklang mit den Datenschutzvorschriften der EU geschützt sind.

Eventbrite Inc. ist ein in Delaware gemeldetes Unternehmen mit Hauptsitz in 155 5th Street, Floor 7, San Francisco, CA 94103, Reg. No. 4742147, USA

2. HelloSpaces

EUBP bietet den Konferenzteilnehmern die Möglichkeit, sich über die Eventwebsite des Dienstleisters Hello Spaces vor und während der Veranstaltung auf freiwilliger Basis zu registrieren, um die Präsentationen zu streamen, die digitale Ausstellung zu besuchen sowie sich miteinander zu vernetzen und leitet dafür Email-Adresse, Position, Unternehmen/Organisation und den vollen Namen der Teilnehmer an den Dienstleister HelloSpaces mit Sitz in Deutschland weiter. Mit dem Versand der Anmeldung zur EUBP Konferenz erklären Sie ausdrücklich Ihr Einverständnis zur oben geschilderten Verarbeitung Ihrer personenbezogenen Daten durch EUBP und den Dienstleister HelloSpaces. HelloSpaces nutzt die angegebenen personenbezogene Daten, um innerhalb der passwortgeschützten Plattform eine Liste der registrierten Teilnehmer zu erstellen, diese Liste für alle Teilnehmer sichtbar und zugänglich zu machen, und den Teilnehmern untereinander die Kontaktaufnahme zu ermöglichen. Teilnehmer mit einem online Ticket benötigen diesen Zugang um die Videos streamen zu können. Die vollständigen Datenschutzrichtlinien von HelloSpaces finden Sie hier:

<https://hellospaces.de/datenschutzerklaerung/>

Dauer der Verarbeitung der personenbezogenen Daten und rechtliche Hinweise:

Wir verarbeiten Ihre Daten nur so lange, wie es für die Erfüllung unseres Vertrages oder geltender Rechtsvorschriften sowie der Pflege unserer Beziehung zu Ihnen erforderlich ist. Geschäftliche Unterlagen und Daten werden entsprechend den Vorgaben des Handelsgesetzbuchs und der Abgabenerordnung höchstens 10 Jahre lang aufbewahrt.

Sie haben das Recht auf Auskunft, Berichtigung, Löschung, Einschränkung der Verarbeitung, Widerspruch sowie Datenübertragbarkeit. Sollten Sie trotz vorheriger Einwilligung und freiwilliger Eingabe die Löschung Ihrer Daten wünschen, werden wir diesem Wunsch unverzüglich nachkommen, soweit der Löschung keine rechtlichen Aufbewahrungspflichten entgegenstehen. Solange Sie nicht widersprechen, werden wir Ihre Daten zur Pflege und Intensivierung unserer vertrauensvollen Geschäftsbeziehung zu beiderseitigem Vorteil nutzen.

Sie können jederzeit bei Ihrer zuständigen Datenschutz-Aufsichtsbehörde (abhängig von Ihrem Wohnort) weitere Informationen einholen oder Beschwerde einreichen. Eine Liste der Aufsichtsbehörden finden Sie hier: https://www.bfdi.bund.de/DE/Infothek/Anschriften_Links/anschriften_links-node.html

Sollten Sie weitere Fragen zu Ihren von EUBP gespeicherten Daten haben, nehmen Sie bitte Kontakt mit uns auf. Wir erfüllen selbstverständlich auch Ihr normiertes Recht auf Auskunft.

European Bioplastics e.V. (EUBP)
 Geschäftsführung
 Hasso von Pogrell
 Marienstrasse 19-20
 10117 Berlin
 Deutschland
 Tel.: +49 30 28482-350
 Fax: +49 30 28482-359
 E-mail: [info\(at\)european-bioplastics.org](mailto:info(at)european-bioplastics.org)
 Web: www.european-bioplastics.org

Data Protection Policy

Reason and scope of collected delegate data by EUBP:

In the course of the registration for the annual EUBP conference we collect, process and store voluntarily provided personal data that is needed for the procurement of our conference services. Your data is collected and processed through Eventbrite Inc., and provided to EUBP for the following purposes:

- To confirm your registration for the conference, to list your name, and company on the participants list, and to provide you with event information and updates.
- Accounting and invoice handling.
- To inform and update you on future EUBP conferences

We use the data you provide to us solely for the purpose you have given your consent for or for which we are allowed and obliged to by law. Should you not consent, please contact us for an alternative way to register you for the event.

Reason and scope of collected delegate data by external service providers:

1. Eventbrite Inc.

Eventbrite Inc. Eventbrite collects and processes the following personal data on order to manage the digital registration for the event as well as the payment by credit card of the delegate:

- Company or organisation,
- Salutation,
- Title,
- Surname,
- Name,
- Position,
- Postal address (street, number, zip code, city, country)
- Phone number,
- Email address,
- Credit card number and expiry date.

Eventbrite collects and processes the data for the purpose of event registration. Please see the full privacy policy here: https://www.eventbrite.com/support/articles/en_US/Troubleshooting/eventbrite-privacy-policy?lg=en_US.

Eventbrite participates in and complies with the EU-U.S. Privacy Shield Framework as set forth by the US Department of Commerce regarding the collection, use, and retention of Personal Data (defined in Section 2.1) from European Economic Area ("EEA") member countries. Eventbrite, Inc. is headquartered in 155 5th Street, Floor 7, San Francisco, CA 94103, USA.

2. HelloSpaces

EUBP offers conference participants the opportunity to register on a voluntary basis via the event website of the service provider Hello Spaces before and during the event in order to stream the presentations, visit the digital exhibition

and network with each other and for this purpose forwards the email address, position, company/organisation and full name of the participants to the service provider HelloSpaces based in Germany. By sending the registration for the EUBP Conference, you expressly consent to the processing of your personal data by EUBP and the service provider HelloSpaces as described above. HelloSpaces uses the personal data provided to create a list of registered participants within the password-protected platform, to make this list visible and accessible to all participants, and to enable participants to contact each other. Participants with an online ticket need this access to stream the videos. The full privacy policy of HelloSpaces can be found here:

<https://hellospaces.de/datenschutzerklaerung/>

Duration of data processing and storage / your rights:

We only collect and process your data for as long as it is necessary for the procurement of our services, for the fulfilment of a contract according to legal regulations, as well as for the maintenance of our relationship with you. Business related documents and data are kept for a maximum of ten years in accordance with the provisions of the German Commercial Code and Tax Code.

You have the right of access, rectification, deletion, objection, limitation of processing, as well as data transmission of your personal data. If you wish to delete your data despite prior consent, we will comply to your request immediately as long as we are not obliged to store your data due to legal requirements. Unless you object, we will use your data to maintain and enhance our trusting business relationship to our mutual benefit.

You can always seek further information or file a complaint with your local data protection authority (depending on your place of residence). A list of regulators can be found here: https://www.bfdi.bund.de/DE/Infothek/Anschriften_Links/anschriften_links-node.html.

Should you have any further questions regarding your data, please do not hesitate to contact us. In this context, we are also happy to fulfill your right to access to your data.

European Bioplastics e.V. (EUBP)
 Managing Director
 Hasso von Pogrell
 Marienstrasse 19-20
 10117 Berlin
 Germany
 Phone: +49 30 28482-350
 Fax: +49 30 28482-359
 Email: [info\(at\)european-bioplastics.org](mailto:info(at)european-bioplastics.org)
 Web: www.european-bioplastics.org